



Member Jurisdiction & WRIA Forum Grant Program Application Checklist

To complete a Member Jurisdiction & WRIA Forum Grant Application, use the following checklist to ensure that 1) all application components are completed and that 2) supporting documents needed to process your application are provided to the King Conservation District.

Required

- Provide answers to the 9 questions and all table fields in the application
- Include color maps or photos as relevant to the application
- Review the grant program policies beginning on page 3 of the *Grant Program Overview & Policies* document and ensure that the specific actions associated with the proposed project are consistent with the applicable grant program policies (e.g., a planting project proposal addresses Policy #5 on maintenance and monitoring requirements).
- Specify if the funding requested is intended to come from Member Jurisdiction Assessment Collections, WRIA Forum Assessment Collections, or a combination of both in the Project Budget and Expenses table (#8) and check box(es) on the first page of the application
- Specify the sources of match funding in the Project Budget & Expenses table of the application (Question #8) and whether or not that funding has been secured
- Double check that the dollar amount of District Funding Requested stated on the first page of the application matches the District Funds column in the Project Budget and Expenses table of the application (Question #8)
- Ensure the Project Title on the grant application is unique from previous grant application submittals (for example if the applicant has received other grants with a similar title from KCD make sure to add Phase II or the project year to the proposed project title to distinguish the proposed project from a previously awarded grant)
- Submit 4 copies and 1 signed original of the application including any color attachments such as site photos or maps, and one complete electronic copy of entire application and attachments
- Make sure the answer to question #2 specifically answers which natural resource improvement action the project addresses