

KING CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

REGULAR MEETING

March 8, 2010

APPROVED

1 **Supervisors Present:** Bill Knutsen, Chair, Bob Vos, Vice Chair, Scott Wallace, Supervisor,
2 Preston Drew, Supervisor, David Irons, Supervisor

3 **Associate Supervisors Present:** Max Prinsen

4 **Staff Present:** Sara Hemphill, Susan Wermus (Clerk), Brandy Reed, Jessica Saavedra, Marla
5 Hamilton Lucas, Marcie Myers, Matt Dunnahoe, Paul Borne

6 **Guests Present:** Matt Livengood, citizen, Bill Peloza, City of Auburn, Linne Brinker, Auburn,
7 Mara Heiman, Lower Green River farmer, Doug Osterman, WRIA 9, Elizabeth Walker, KCD
8 Advisory Committee, Sharon Koss and Veronica Smolen, Koss Consulting, Jamie Glasgow and
9 Audrey Thompson, Wild Fish Conservancy, Ryan Bartleheimer, Living Waters Innovations

10 Chair Knutsen called the meeting to order at 6:05 pm. A quorum was present.

11 Introductions were made and the agenda was reviewed.

12 **Vos Moved; Wallace Seconded, Passed unanimously a motion to approve the meeting**
13 **agenda. (5 ayes, 0 nays)**

14 PUBLIC COMMENT:

15 Bill Peloza, City of Auburn Councilmember, provided his comments regarding AI 10-025. Peloza
16 thanked the board and the District for its support. If AI 10-025 passes this evening, it will be the
17 second season of the Auburn Farmer's Market that KCD would be funding. Auburn is looking
18 into future alternate funding mechanisms.

19 **Wallace Moved; Irons Seconded, Passed unanimously a motion to approve the consent**
20 **agenda. (5 ayes, 0 nays) [AI 10-022 – AI 10-026]**

21 Scheduled presenters had not yet arrived to the meeting so the board moved ahead with Regularly
22 Scheduled Items.

23 REGULARLY SCHEDULED ITEMS:

24 Hemphill provided the Executive Director's report. The legislative session is done and the
25 taskforce bill did not make it through but a bill is not necessary to move ahead with getting
26 interested parties together. KCD had a presence during the legislative session over several days.
27 Hemphill, Knutsen, and Chambers attended multiple meetings with legislators. A draft grazing
28 manual from the Department of Ecology was a subject of the recent WACD meeting. After some

29 discussions, the Department of Ecology has put the manual on hold. Jessica Saavedra is working
30 on a letter regarding the currently available funds for member jurisdictions. We met with the King
31 County Executive's office in January and the next meeting will be in April. A subcommittee of
32 the Advisory Committee is currently working on a proposed charter for the group. We are
33 waiting for the subcommittee to return with recommendations for a meeting schedule. We are
34 currently working on the 2009 annual report. The candidate offered the engineer position did not
35 accept and a new search is in progress. The staff outreach team is currently being reorganized.

36 Knutsen provided the Board Chair report. Knutsen spent several days in Olympia meeting with
37 legislators during the session and the meetings were very successful.

38 Vos reported that he attended the Lower Green River Agricultural Subcommittee meeting as well
39 as a Food Council meeting today.

40 Wallace, Irons, and Drew did not have reports.

41 The Administration and Budget Subcommittee, the Strategic Planning and Stakeholder Relations
42 Subcommittee, and the Program Development, Science and Engineering Subcommittee did not
43 have reports. The Grants Subcommittee met 2/8/10 and 2/22/10 and are continuing to bring forth
44 applications to the full board.

45 Hamilton Lucas provided the Finance Manager's report. She provided the board with the Balance
46 Sheet and the Profit and Loss Report. She pointed out several financial considerations including
47 the unfilled yet budgeted engineer position.

48 Reed will provide her report under New Business AI 10-029.

49 Chambers was not present. Hemphill will provide the Public Information Officer's report under
50 Unfinished Business item #1: Advisory Committee.

51 PRESENTATIONS:

52 Sharon Koss and Veronica Smolen, Koss Consulting, provided a power point presentation and
53 several handouts to the board on their findings for the District's compensation plan review. Koss
54 stated that more work needs to be done on determining appropriate job families for the various
55 job classifications under which District staff fall. Koss recommends a grade system for
56 performance based salary increases. Koss utilized 14 different data surveys to compare District
57 job descriptions against. The next steps recommended by Koss are to determine the translation of
58 the current step system to the newly recommended grade system and to place specific staff
59 members into the new grade system after finalizing the various job families.

60 **Wallace Moved; Irons Seconded, Passed unanimously a motion to accept the District**
61 **compensation plan presentation and recommendations as presented by Koss Consulting. (5**
62 **aves, 0 nays) [AI 10-027]**

63 Koss is unavailable for Human Resource generalist contracting work with the District.

64 Knutsen called for a recess at 7:30 pm and reconvened the meeting at 7:43 pm.

65 Jamie Glasgow and Audrey Thompson, Wild Fish Conservancy, and Ryan Bartleheimer, Living
66 Waters Innovations, provided a power point presentation to the board on the findings of the KCD
67 funded Fish Passage and Water Quality Monitoring project at Cherry Creek Hidrostal Pump.

68 UNFINISHED BUSINESS:

69 Advisory Committee

70 The Advisory Committee Subcommittee is currently developing a charter for the full committee to
71 present to the board. The charter is on its way to the full committee for review.

72 Proposed Strategic Goal #8 [AI 10-030]

73 The proposed strategic goal #8 by Vos received a due pass recommendation from the
74 Administration and Budget Subcommittee.

75 **Wallace Moved; Irons Seconded, Passed unanimously a motion to approve a proposed**
76 **Strategic Goal #8 which states "continually improve effectiveness of King CD operations to**
77 **provide greater benefits with lower costs". (5 ayes, 0 nays) [AI 10-030]**

78 2010 District Priorities

79 Hemphill reported that District staff has provided their input on this topic. The board discussed
80 how they see the value that the District brings to King County.

81 Knutsen stated that the Executive Session will occur later in tonight's meeting.

82 NEW BUSINESS:

83 Opportunity Fund Ranking Criteria [AI 10-029]

84 Reed informed the board that the Opportunity Fund Ranking Criteria are based upon five
85 geographic priority areas and three priority actions.

86 **Irons Moved; Wallace Seconded, Passed unanimously a approve the 2010 King**
87 **Conservation District - Snoqualmie Watershed Forum Opportunity Fund Ranking Criteria**
88 **as submitted. (5 ayes, 0 nays) [AI 10-031]**

89 Budget Revisions [AI 10-031]

90 Hemphill proposed budget revisions to accommodate District support of the Envirothon and
91 refreshments for board meetings. Board supervisors offered to provide personal financial support
92 for board meeting refreshments.

93 **Irons Moved; Wallace Seconded, Passed unanimously a motion to approve proposed**
94 **budget revisions as presented by the Executive Director. (5 ayes, 0 nays) [AI 10-031]**

95 Office Space Needed in King or Snohomish County

96 Bee Cha, WSU Extension, is looking for office space that is more central to King County for his
97 work with the Hmong community farmers. Unfortunately, the District cannot provide space but
98 Bill Peloza with the City of Auburn offered to write Auburn City Mayor Lewis a letter regarding
99 potentially available space in Auburn.

100 Executive Session - Personnel Matter 42.30.110(1)(g)

101 Hemphill and the board entered executive session at 9:45 pm. The session ended at 10:23 pm.

102 Dow Constantine Letter

103 Hemphill will forward the recent letter to the board from King County Executive Dow
104 Constantine to the District's attorney, Eric Frimodt, for comments.

105 Knutsen adjourned the meeting at 9:37 pm.

106

107

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109 _____
Authorized Signature

_____ Date

110

111 **Summary of Motions**

112 **Vos Moved; Wallace Seconded, Passed unanimously a motion to approve the meeting**
113 **agenda. (5 ayes, 0 nays)**

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