



The King Conservation District is seeking a qualified candidate to perform as a

Resource Planner- Resource Specialist I

Part Time Position

Help King County farmers and landowners steward the planet, one farm at a time. Work with each client to promote the sustainable use of natural resources through responsible stewardship. Make a difference by working in a small office focused on getting conservation improvements on the ground through education, planning, implementation, and grants.

Scope of Responsibility

The Resource Planner reports to the farm planning Program Manager and provides technical services to farmers and landowners to improve natural resource stewardship and promote conservation actions. Technical services include site specific resource evaluations, developing client-driven conservation plans, office assistance, preparing educational materials, and giving presentations. The Resource Planner works with farmers, including dairy operations, and other landowners whose motivations for assistance may include general stewardship goals, coordination with farm development permitting, assistance on compliance with state nutrient management requirements, and referrals for land use code violations, and coordination with farm tax programs.



This position requires an individual with strong farm-based natural resource management knowledge/ experience, in combination with a passion to help farmers and landowners with their stewardship goals. We want someone who shares our beliefs in earning the public trust every day and that government can, and must, provide high quality customer service.

The Resource Planner manages a busy workload and maintains some office hours in the Renton office. S/he coordinates initial site visits with new clients, plans follow-up visits, manages the delivery of farm conservation plans and facilitates other technical assistance. The Planner works in partnership with farmers and landowners so that both the District's goals and the client's goals are addressed. The Resource Planner also helps plan, host, and present at farm tours and educational classes, including evening and weekend work. This employee must demonstrate the ability to maintain accurate, detailed, and professional reports and records.

This Planner will join a Conservation District team of seventeen staff and will focus on providing applied conservation technical assistance to landowners and farmers. Each employee at the Conservation District is encouraged to seek continued learning opportunities, develop their individual technical knowledge, and explore strategies for how conservation practices and services may be improved. The ability to provide exceptional customer service, earn the trust of the public, and work cooperatively with a diverse population is essential to this position. The successful candidate will participate in a three-month training orientation process.

The Resource Planner will be trained in and expected to plan using the Natural Resources Conservation Service (NRCS) Nine Step Conservation Planning Process.

Job Responsibilities/Duties

- Develop farm conservation plans and provide technical assistance to clients and partners as assigned by the Farm Planning Program Manager.
- Communicate with farmers and landowners interested in District programs and promote conservation practices that are of benefit to the farmers/ landowners and the environment.
- Conduct farm natural resource inventories, and assemble data to prepare farm conservation plans.
- Plan, organize and implement natural resource management projects and practices.
- Assist farmers in obtaining permits and complying with state and local regulations such as the Critical Areas Ordinance and Livestock Management Ordinance.
- Provide exceptional customer service to a wide range of public and elected officials, technical and conservation experts, farmers and landowners.
- Provide information, education and assistance to farmers, landowners, and the public on natural resource management practices.
- Prepare reports documenting activities, program progress, and accomplishments as directed.
- Support District activities at public outreach events, including farm tours, workshops, fairs, festivals, by presenting and sharing information related to conservation themes and District programs and services, including some evening and weekend work.
- Write educational fact sheets and articles, prepare and conduct presentations, and assist with the development of publications as needed.
- Attend public meetings as a representative of the District.
- Continue to improve professional skills by attending training sessions, workshops, working with mentors and coaches, and other methods as identified in a professional development plan.
- Perform tasks and activities associated with District programs and projects as assigned, including office and administrative tasks in support of assigned projects.
- Perform all duties in a timely, courteous, and professional manner.
- Safely and properly use and maintain district vehicles, office and field equipment and supplies.

This list of duties is intended as an illustration of the various types of work performed. The omission of specific duties does not exclude them from the responsibilities of the position if the work is similar, related or a logical assignment to the position.

Qualifications

- ✓ Bachelor's Degree (B. A./ B. S.) in natural/ environmental science, agriculture, agronomy, environmental planning, or closely related technical/scientific/natural resources field or a BA/BS from an accredited institution in combination with experience in natural resource management.

- ✓ A minimum of two years of directly related professional experience required. A master's degree in closely related field may substitute for one year of related work experience.
- ✓ Awareness/ understanding of farmer and landowner conservation interests, local natural resource concerns, and conservation practices associated with livestock management and crop production, regulations/ permits associated with farming activities, and approaches to promoting voluntary conservation.
- ✓ Licensed to operate a motor vehicle in the State of Washington or can obtain a valid Washington State Driver's License.
- ✓ Proficiency with computers to write reports, track progress, and prepare and record field and technical data using Microsoft Office Suite (MS Word, Excel, Access, PowerPoint).

Desirable Skills and Experience

Experience with dairy operations
Familiarity with AutoCAD and GIS software programs
Familiarity with livestock species and breeds
Familiarity with King County Critical Areas Ordinance and Livestock Management Ordinance
Understanding of salmon life cycles, habitat, and management

Compensation

This is a part-time position, approximately 20 hours per week, \$21.18 to \$26.48/hour

Benefits

The District offers a pro-rated comprehensive benefits package which includes paid vacation and holidays, medical and dental, a nominal life insurance policy with the option to increase coverage at employee's expense, support for trainings, and participation in the State of Washington Retirement System (PERS) to employees working 50% of more.

To learn more, visit the District's website at www.kingcd.org

To Apply:

Submit a resume and cover letter to the email address:

jobs@kingcd.org

This position will be open until filled.

Location Main Office

1107 SW, Grady Way, Suite #130, Renton, WA 98057